

**Political Science Graduate Student Self Evaluation & Assistantship Application  
For Use by Currently Enrolled Students**

Directions: Please complete this form electronically and email it to Leslie Tolman. Attach a copy of your University of Tennessee (Knoxville) graduate transcript.

Name: \_\_\_\_\_

Graduate Advisor: \_\_\_\_\_

Faculty Committee Members:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Part I: For all students**

1. Semester applying for funding (semester/year): \_\_\_\_\_
2. Type of assistantship applying for:
3. First semester enrolled in graduate program (semester/year): \_\_\_\_\_
4. Current degree program:
5. Expected date to complete current degree program (semester/year): \_\_\_\_\_
6. Are you currently funded by the Department of Political Science?
  - 6A. If yes, indicate type of funding:
  - 6B. How long have you been funded (in semesters)? \_\_\_\_\_
  - 6C. When was the first semester you received departmental funding (semester/year)? \_\_\_\_\_
7. Do you expect to receive funding from another University source for the semester you are applying?
  - 7A. If yes, please describe the source and nature of the funding:
8. Current UTK graduate g.p.a.: \_\_\_\_\_, number of courses g.p.a. is based on: \_\_\_\_\_

9. Do you have any incomplete grades?

9A. If yes, please list course number, faculty, reason for incomplete, and expected completion date.

**Part II: For MPPA/MA students only**

10. Do you anticipate applying to the UTK Ph.D. program in Political Science?

10A. If yes, when (semester/year)? \_\_\_\_\_

**Part III. For Ph.D. students only**

11. What is your current status regarding your Ph.D. comprehensive exams? Area

Areas passed:

Date passed: \_\_\_\_\_

12. If you have passed all parts of comprehensive exams, have you defended your dissertation proposal?

12A. If yes, when? \_\_\_\_\_

12B. Title: \_\_\_\_\_

12C. Committee Chair: \_\_\_\_\_

**Part IV: For all students**

13. List all professional association memberships:

14. List all conference presentations:

15. List all manuscripts under review:

16. List all grant or other research related funding proposals:

17. List any other research activities in progress and/or awards you received during the year (include collaborative works with faculty or other students, works in progress, and any award nominations)

18. Please list any courses taught as a primary instructor and your overall evaluation scores for questions 1 and 3 from the student evaluations from each course taught by you.

\_\_\_\_\_ Eval Q1 \_\_\_\_\_ Eval Q3 \_\_\_\_\_

\_\_\_\_\_ Eval Q1 \_\_\_\_\_ Eval Q3 \_\_\_\_\_

\_\_\_\_\_ Eval Q1 \_\_\_\_\_ Eval Q3 \_\_\_\_\_

19. Please list any courses in which you served as TA.

\_\_\_\_\_ Faculty \_\_\_\_\_

\_\_\_\_\_ Faculty \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## GUIDE TO MAINTAINING PROGRESS TOWARDS A Ph.D.

### Department of Political Science

- First Year Expectations for Progress
  - Fall Semester Courses
    - POLS 510
    - POLS 512
    - Graduate Core Seminar
  - Spring Semester Courses
    - POLS 511
    - POLS 513
    - Graduate Core Seminar
  - First Year to do
    - Determine advisor, get advisor's consent, and, in writing, notify the DGS
- Second Year Expectations for Progress
  - Fall Semester Courses
    - Graduate Seminar in primary field
    - Graduate Seminar in primary field
    - Graduate Seminar in minor field
  - Spring Semester Courses
    - Graduate Seminar in minor field
    - Graduate Seminar in advanced methodology
    - Graduate Seminar
- Third Year Expectations for Progress
  - Fall Semester Courses
    - Graduate Seminar in advanced methodology
    - Graduate Seminar
    - Graduate Seminar 600-Level
  - Spring Semester Courses
    - Graduate Seminar 600-Level
    - 6 Dissertation Hours (600)
  - Third Year to do
    - Schedule PhD Qualifying Exams (exam cannot be taken with incompletes)
    - Complete PhD primary and minor field exams
    - Select PhD dissertation committee, and, in writing, notify the DGS of the Committee Chair
    - Defend Dissertation Prospectus
- Fourth Year(s) Expectations for Progress
  - Fourth Year to do
    - Complete Dissertation Hours (600)
    - Field work as necessary
    - Schedule Graduation
    - Submit Admission to Candidacy Form
    - Submit Graduate Application
    - Complete Dissertation
    - Schedule Dissertation Defense
    - Defend Dissertation

Faculty Advisor

1. If this is a PhD student, are they making satisfactory progress as outlined in the Guide on the preceding page?
  - a. If the answer to the above is No, please provide a brief explanation.
  
2. If this is a PhD student, are their plans for the coming academic year consistent with making progress as outlined in the Guide on the preceding page?
  - a. If the answer to the above is No, please provide a brief explanation.

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My signature indicates I have read this evaluation, I have been given an opportunity to ask questions, and I understand the feedback I have received.