

Faculty Appraisal Form for the 2025 Tennessee Legislative Internship Program

For more than 50 years, the Tennessee Legislative Internship Program (TLIP) has provided students from across the state with the opportunity to experience Tennessee politics first-hand and contribute to the democratic process by serving as interns in the Tennessee General Assembly. At the University of Tennessee, Knoxville, TLIP is jointly administered by the Department of Political Science and the Howard H. Baker Jr. School of Public Policy & Public Affairs.

Interns will be assigned to work in legislative leadership offices and committees. Duties will vary from office to office but may include bill analysis, constituent work, computer and library research, and general office work. Interns are expected to attend weekly intern meetings that are either guest speakers, site visits, or other socials with the student interns. UTK students are eligible for 12-15 hours of academic credit and receive a weekly stipend to cover their expenses.

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Please submit this appraisal questionnaire by noon on September 27 to help this applicant qualify for consideration as an Intern in the Tennessee Legislative Internship Program.

Name of College or University

Name of Applicant

Name of Faculty Appraiser

Position of Faculty Appraiser

Date

Please answer all of the questions and respond to all of the items to the best of your ability, based upon your knowledge of the applicant. If you are unable to respond to any item, please mark it "unable to judge".

I. Circumstances upon which the appraisal is based.

1. How well acquainted is the appraiser with the applicant?

2. How long has the appraiser known the applicant?

II. Personal Characteristics of the Applicant

Excellent=1, Above Average=2, Average=3, Below Average=4, Poor=5 Not
Able to Judge=6

Punctuality and Dependability	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Personality	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Oral and written articulation	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Ability and willingness to take direction	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Initiative	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Ability to adjust to changed circumstances	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Character	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Responsibility	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Intellectual capacity	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>
Interpersonal communications ability	1	<input type="radio"/>	2	<input type="radio"/>	3	<input type="radio"/>	4	<input type="radio"/>	5	<input type="radio"/>	6	<input type="radio"/>

Comments:

III. Background and Motivation

1. Courses that the appraiser has taught the applicant including grades earned.
2. Suitability of an internship for the applicant's educational and career goals

IV. Ability to Function as a Legislative Intern

1. Ability to understand instructions:
2. Reliability in carrying out assignments:
3. Degree or level of imagination in meeting assignments:
4. Analytical skills:

V. Comparison and Ranking

Rank applicant among recent undergraduates you have known equally well
(check one)

Upper 10

Upper 25

Upper 50

Below 50

Other (please explain)

VI. Strengths and weaknesses of the applicant

Strengths:

Weaknesses:

VII. Additional Comments:

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Please return this appraisal questionnaire to the faculty representative at your institution by the deadline listed below in order to help this applicant qualify for consideration as an Intern in the Tennessee Legislative Internship Program.

The official faculty representative at your institution is:

- Professor Pat Freeland

The deadline to submit to the faculty representative is:

- 12:00pm, Friday, September 27th, 2024